



**MINUTES
City of Trinity
Pre-Agenda Meeting
Monday, July 13, 2015**

Council Members Present: Mayor, Jesse Hill; **Council members;** Jack Carico, Jerry Daniels, Ed Lohr, and Don Payne.

Council Members Absent: Chester Ayers, Gene Byerly, Linda Gantt, and Debbie Frazier.

Others Present: Manager, Debbie Hinson; Assistant Finance Officer, Lisa Beam; Assistant City Clerk, Annette de Ruyter; Deputy, Eric Wilson; and other interested parties.

I. Welcome (*Mayor Jesse Hill*)

Mayor Hill called the meeting to order at 6:00 pm and welcomed everyone present to the meeting.

II. Pledge of Allegiance and Invocation

Council member Payne led the invocation.

III. Approve and/or Amend Agenda

A motion was made by Council member Payne to approve the Agenda as written. The motion was seconded by Council member Carico and approved unanimously with a vote of 4 ayes and 0 nays with Council members Ayers, Byerly, Gantt and Frazier absent.

IV. Consent Agenda

- 1. Approve minutes of the June 04, 2015 City Council Special Meeting**
(Annette de Ruyter, Assistant City Clerk)
- 2. Approve minutes of the June 08, 2015 City Council Pre-Agenda Meeting.**
(Annette de Ruyter, Assistant City Clerk)
- 3. Approve minutes of the June 15, 2015 City Council Regular Meeting.**
(Annette de Ruyter, Assistant City Clerk)
- 4. Approve minutes of the May 28, 2015 Annual Budget Review Meeting**
(Annette de Ruyter, Assistant City Clerk)
- 5. Approve minutes of the June 18, 2015 Annual Budget Review Meeting**
(Annette de Ruyter, Assistant City Clerk)

6. Approve minutes of the June 29, 2015 Budget Adoption Meeting
(Annette de Ruyter, Assistant City Clerk)

A motion was made to approve the Minutes item #'s 1-6 by Council member Carico. The motion was seconded by Council member Payne and approved unanimously with a vote of 4 ayes and 0 nays with Council members Ayers, Byerly, Gantt and Frazier absent.

V. Public Hearings

8. Changes to the Sign Ordinance
(Marc Allred, Interim Planner)

Mr. Allred presented the text amendment changes to the Sign Ordinance. These amendments were done in an effort to help local businesses with advertising needs and also to help us improve our Sign Ordinance to attract customers coming to the city.

All changes to the Sign Ordinance are defined in red and shown below in the section that applies.

Article IV Definitions page 4-2:

Animated Signs: Any sign that uses light or any other material to make it appear to move or have life in the display.

Banners: A long strip of flexible material displaying a slogan, advertisement, etc. The material is suspended in the air by 2 to 4 points. A banner shall have no tears, be folded, or touching the ground.

Electronic Changeable Copy Sign: Any sign on which the copy changes automatically on a lamp bank, such that the message or display does not run continuously in the travel mode and any message or display remains stationary for a minimum of five seconds. Any sign on which the message or display runs continuously in the travel mode and/or on which any message or display does not remain stationary for a minimum of five seconds shall be considered a flashing sign

Flashing Sign: Any sign which gives off light in intermittent bursts at a rate that is faster than 5 seconds.

Rotating Sign: Any sign or portion of a sign that turns around on an axis or center

Mr. Allred addressed the changes from the Special Meeting in May recommended by the Planning Board. Their recommendation is to allow illuminating fixtures to be seen.

Section 11-2 General Limitations for All Signs:

- (d) Illuminated signs may have either an exterior or interior source of illumination. Exterior illumination, ~~shall be beamed down and away or shielded where the source of illumination is provided by devices such as spotlights or floodlights, shall be placed so that it is not directly visible~~ from any public street or right of way, residential district, or from adjacent properties or oncoming traffic. Internal illumination, where the source of illumination is from within the sign itself, shall not present a glare such that it distracts traffic or is a nuisance to nearby property owners. All wiring, grounding, etc. for illuminated signs shall meet the requirements of the National Electric Code.

Section 11-3 Prohibited Signs:

(b) Devices consisting of **banners**, streamers, pennants, wind-blown propellers, strung light bulbs, balloons more than three feet in diameter, gas filled figures and similar devices.

Mr. Allred stated that with this new Sign Ordinance **banners are permitted**. They are still not allowed on the DOT right away but that is the state requirement.

Section 11-5 Sign Not Requiring a Permit:

(n) **Banners that are outside of the North Carolina Department of Transportation or City of Trinity owned road right-of-ways.**

Section 11-10 Sign Area and Height Limitations.

	Freestanding Signs		Projecting Signs	Wall Signs
District	Maximum Area Per Display Surface	Maximum Height to Top of Sign	Maximum Area Per Display Surface	Maximum Percentage Façade Coverage
HC	50 sq/ft**	15*	32 sq. ft.	5%
RM-U	32 sq. ft.	12 ft.	32 sq. ft.	5%
OI	32 sq. ft.**	10 15 ft.	32 sq. ft.	5%
M-1	100 sq. ft.**	10 ft.	32 sq. ft.	5%
M-2	100 sq. ft.**	10 ft.	32 sq. ft.	5%

* Except where the sign is located within four-hundred (400) feet of an interstate right-of-way or interchange, in which case, the maximum height shall be sixty (60) feet.

** **Two free standing signs are allowed if abutting two roads.**

Mr. Allred gave an example how this worked. If you were developing property at Finch Farm and Highway 62 a sign could be put on both the Finch Farm side and the Highway 62 side.

Mr. Allred asked for any questions.

Council member Lohr commented that he felt a 15 foot sign is too low. It was his feeling that business owners and the public needed to be the voices that determined this instead of hanging on to the old ordinance.

Mr. Allred responded that Council decided not to change the maximum height of 15 feet.

Council Member Daniels mentioned that Council would need to discuss the sign height at a later date.

Mr. Allred informed the Council that the height restrictions that reflect changes resulted when the Overlays were removed from the commercial section. The removal of the Overlays increased the height in these areas from ten (10) to (15) fifteen feet.

Mayor Hill opened the Public Hearing at 6:08 pm to anyone wishing to speak for or against the proposed text amendments. Hearing none he closed the Public Hearing at 6:09 pm.

Council member Daniels made a motion to accept the text amendments. The motion was seconded by Council member Carico and approved with a vote of 3 ayes and 1 nay with Council member Lohr opposed. Council members Ayers, Byerly, Gantt, and Frazier were absent.

VII. New Business

9. Approve Resolutions with NC League of Municipalities to become a member of the Interlocal Risk Financing Fund of NC for Property and Liability Risk Sharing and Workman's Compensation Risk Sharing.

Manager Hinson reviewed the Resolutions that were included in the packet and asked Council for approval. These Resolutions represent the City's consent to become a member of these programs.

Council member Payne made a motion to approve the Resolutions. The motion was seconded by Council member Daniels and approved unanimously with a vote of 4 ayes and 0 nays with Council members Ayers, Byerly, Gantt, and Frazier absent.

VIII. Code Enforcement Report and Permits Report

10. Review Code Enforcement and Permits Reports (Marc Allred, Interim Planning Director)

Mr. Allred reviewed the Code Enforcement and Permits Report for the month of June stating 8 new cases were opened and 9 cases were closed. There were 4 permits issued for houses and 1 permit for commercial.

There was discussion between Council members and Mr. Allred concerning the complaint relating to honey bees that seem to have congregated at a pool located on Fox Chase Drive and have stung some of the children.

Mr. Allred explained this will be dealt with through the HOA in this neighborhood as they have more control as to what goes in the neighborhood than we do in this situation.

IX. Business from City Manager and Staff

Manager Hinson discussed a request made by Council member Frazier regarding volunteers from members of Council that may be able to help set up for the benefit on Friday or that might be able to help

out at the actual benefit sponsored by the Church and family for Council member Byerly. Anyone in the audience that would like to participate is welcome to assist with this benefit as well.

Mayor Hill explained the details and expectations of the benefit and asked all Council members and members of the audience that could to attend this function for Council member Byerly.

X. Business from Mayor and Council

Assistant City Clerk Annette deRuyter reminded everyone about the Jacob Carroll pick-up on July 17, 2015.

There was discussion between Manager Hinson and Interim Planning Director Marc Allred, regarding the rescheduled date for the July Planning and Zoning Meeting. Mr. Allred confirmed the date set for this meeting was Thursday, July 23, 2015 at 6:00 pm.

Manager Hinson reviewed the remainder of the Meeting Schedule for August for Council and Infrastructure Meetings.

She advised Council members and members of the audience that due to actions taken in this meeting by Council there will not be a Regular Council Meeting on July 20, 2015.

Randy McNeil mentioned receiving bids on August 13, 2015 for Ennis Flint. These bids will be presented to Council at the August 17, 2015 Regular Council Meeting.

Council member Lohr asked for a Closed Session or Personnel Meeting due to receiving a call about a consensus.

XI. Adjournment

With no other business to discuss, *Council member Payne made a motion to adjourn the July 13, 2015 Pre-Agenda Meeting at 6:22 pm. The motion was seconded by Council member Carico and approved unanimously with a vote of 4 ayes and 0 nays with Council members Ayers, Byerly, Gantt, and Frazier absent.*