



**Trinity NC City Council  
Regular Meeting  
Agenda  
12/17/2013  
7:00 pm  
City Hall Annex**

*Action may be taken on agenda items and other issues discussed during the meeting*

**Call to Order**

- Pledge of Allegiance
- Invocation
- Welcome Guests and Visitors
- Review & Approve Agenda

**Public Comments**

The public comment period will allow citizens of Trinity to address all members of Council at the beginning of the Council meeting. Residents desiring to address the Council shall print their name, address and signature on the Speakers Sign-Up sheet provided on the table prior to the mayor calling the meeting to order.

Citizens may address the members of Council on any subject that is within the jurisdiction of the local government, or during an agenda item while it is before Council. Citizens will choose which time they desire to address Council. When the mayor calls your name, please go to the podium. Please state your name and address for the record. Speakers are limited to a period of 3 minutes. If citizens request more time, it will be at the discretion of the Trinity City Council. Speakers shall be courteous in their language and presentation. Citizens have a right to assert a public complaint or criticism. However, personal attacks on including but not limited to public officials, public employees and/or any other entity or party, are not permitted. Speakers should not discuss issues that concern the candidacy of any person seeking public office or matters in current or anticipated litigation. Common interest groups are encouraged to select a spokesperson if several people plan to make similar points.

Please direct comments to all members of Council and not to individual members. Response, discussion or actions concerning issues raised during the public comments may be addressed by our Manager, members of Council or Mayor at their discretion during their scheduled comment time in accordance with the approved agenda.

*(Policy adopted 2/17/04; amended 10/14/08; amended 1/15/13; amended 9/17/13)*

**Old Business**

**Consent Agenda**

1. Approve minutes of the November 12, 2013 City Council Pre-agenda meeting  
*(Annette deRuyter, Assistant City Clerk)*
2. Approve minutes of the November 19th, 2013 Regular City Council meeting  
*(Annette deRuyter, Assistant City Clerk)*

### **Recognition of Service**

3. Recognition of outgoing Council Member Kristen Varner  
*(Debbie Hinson, City Manager)*
4. Recognition of outgoing Council Member Karen Bridges  
*(Debbie Hinson, City Manager)*
5. Recognition of outgoing Council Member Tommy Johnson  
*(Debbie Hinson, City Manager)*
6. Recognition of outgoing Mayor Carlton Boyles  
*(Debbie Hinson, City Manager)*

### **Organizational Business**

7. Administration of oath of office to elected Mayor Fran Andrews  
*(Annette deRuyter, Assistant City Clerk)*
8. Administration of oath of office to elected Council Member Gene Byerly  
*(Annette deRuyter, Assistant City Clerk)*
9. Administration of oath of office to elected Council Member Barry Lambeth  
*(Annette deRuyter, Assistant City Clerk)*
10. Administration of oath of office to elected Council Member Jesse Hill  
*(Annette deRuyter, Assistant City Clerk)*
11. Administration of oath of office to elected Council Member Don Payne  
*(Annette deRuyter, Assistant City Clerk)*
12. Election of Mayor Pro Tempore *(Mayor Andrews)*

### **Reports**

13. Annual Audit Report for Fiscal Year Ending June 30, 2013  
*(Gibson & Company, Monty Pendry)*
14. Infrastructure Projects Update *(Rich Baker, Utilities & Public Works  
Director/Randy McNeill, Davis-Martin-Powell & Assoc.)*
  - A. Braxton Craven Project
  - B. Phase 5 (McNeill)
  - C. Ennis Flint

### **New Business**

15. Award Plumbing Contract to Danny Eaton Plumbing for CDBG Hookup Grant per recommendation from Benchmark CMR Inc. (City Manager)
16. Appointments to Planning & Zoning Board (*City Manager*)
  - A. Ward 1 (3-year term that expires Dec. 31, 2014) (This member will fill this position vacated by Gene Byerly elected to City Council and will serve for **1 year** with this term expiring on December 31, 2014.
  - B. Ward 2 (3-year term that expires Dec. 31, 2016) (Board member Kennedy seeks reappointment)
  - C. Ward 3 (3-year term that expires Dec. 31, 2016) (Position currently vacant)
  - D. Ward 4 (3-year term that expires Dec. 31, 2016)(This member will fill this position vacated by Don Payne elected to City Council)
  - E. ETJ (3-year term/County-appointed representative)
17. Appointments to Infrastructure/Parks & Recreation Committee (*City Manager*)
  - A. Ward 2 (3 year term that expires Dec. 31, 2016) Board member Daniels seeks reappointment.
  - B. Ward 3 (3-year term that expires Dec. 31, 2016) Board member Peele seeks reappointment.
18. Appointments to Committees of Council (*Mayor Andrews*)
  - A. Budget and Finance Committee
  - B. Personnel
19. Appointment of Council Liaisons to Advisory Boards & Committees (*Mayor Andrews*)
  - A. Planning & Zoning/Board of Adjustment
  - B. Infrastructure/Parks & Recreation
  - C. Public Safety
20. Annual Council Retreat (*City Manager*)

### **Business from City Manager**

### **Business and Closing Comments from Mayor and Council**

### **Adjournment**

## **Upcoming Meetings and Community Events**

*All meetings are open to the public - residents are invited and encouraged to attend  
Meetings are held in the City Hall Annex, 6703 NC Hwy. 62*

### **Planning & Zoning Board**

Due to the Christmas holiday, there is not a regularly scheduled P&Z meeting in December. Normally, the Board meets fourth Tuesday of each month at 7:00 p.m.

Next meeting: Tuesday Jan. 28, 2014

### **Infrastructure/Parks & Recreation Committee**

Due to the New Year holiday, there is not a regularly scheduled Infrastructure/Parks and Recreation meeting for January 07, 2014. Normally, the Board meets first Tuesday of each month at 7:00 p.m.

Next meeting: February 04, 2014

### **City Council**

#### **Pre-agenda meeting (No public comment period)**

Meets second Tuesday of each month at 4:00 p.m.

Next meeting: Tuesday Jan. 14, 2014

#### **Meets third Tuesday of each month at 7:00 p.m.**

Next meeting: Tuesday, Jan. 21, 2014 @ 7:00 p.m.

### **Connect with Trinity on Facebook**

The City of Trinity Facebook group includes pictures from the City, links to related web pages, videos, current events, and a forum in which to discuss City activities. Check us out at:

<http://www.facebook.com>

### **Follow Trinity on Twitter**

Trinity “tweets” reminders about public meetings, events, deadlines, etc. To receive the most up-to-date news from City Hall via e-mail or text messages, visit <http://twitter.com/> and sign up to follow Trinity.

