



**Trinity City Council
Pre-Agenda Meeting Minutes
August 10, 2015 @ 6:00 p.m.**

Members Present: *Mayor*, Jesse Hill; *Mayor Pro-Tem*, Debbie Frazier;
Council Members: Gene Byerly, Jack Carico, Linda Gantt, Ed Lohr, Jerry Daniels and Don Payne.

Members Absent: Chester Ayers

Others Present: City Manager, Debbie Hinson; City Attorney, Nick Herman; Public Works Director/
Stormwater Administrator, Rich Baker; Assistant Finance Officer, Lisa Beam; Assistant City Clerk,
Annette de Ruyter; Randolph County Deputy, Eric Wilson; and other interested parties.

I. Welcome

Mayor Hill called the meeting to order at 6:00 pm and welcomed everyone.

II. Pledge of Allegiance and Invocation

Mayor Hill led the Pledge of Allegiance.

Council member Payne gave the Invocation.

III. Approve and/or Amend Agenda

Council member Payne made a motion to approve the August 10, 2015 Meeting Agenda as written. The motion was seconded by Council member Frazier and approved unanimously with a vote of 7 ayes and 0 nays, with Council member Ayers absent.

IV. Action Item Report from July 13, 2015 Meeting

Manager Hinson shared with Council that the Action Item Report for July 13, 2015 meeting was included in the packet.

Council member Frazier made a motion to add the Action Item Report to the August 17, 2015 Regular Meeting Agenda. The motion was seconded by Council member Daniels and approved unanimously with a vote of 7 ayes and 0 nays, with Council member Ayers absent.

V. Consent Agenda

- 1. Approve minutes of the June 26, 2015 Budget Review Meeting**
- 2. Approve minutes of the July 13, 2015 City Council Pre-Agenda Meeting.**

Council member Frazier made a motion to add Items 1 & 2 to the August 17, 2015 Regular Council Meeting Agenda. The motion was seconded by Council member Gantt and approved unanimously with a vote of 7 ayes and 0 nays, with Council member Ayers absent.

VI. Public Hearings

- 3. Text Amendments for Proposed Changes to Setbacks, Open Space, and Sidewalks in the Zoning Ordinance.**

Council member Payne made a motion to add Item 3 to the August 17, 2015 Regular Council Meeting Agenda. The motion was seconded by Council member Frazier and approved unanimously with a vote of 7 ayes and 0 nays, with Council member Ayers absent.

VII. New Business

- 4. Street Light Policy Recommendations from Infrastructure Board**

Council member Gantt discussed streetlights that have not completed and wanted to know if the order that was provided is the actual order of installation for these projects.

Mr. Baker commented that the order for streetlight installation is at Council's discretion.

After discussion between Council members *Council member Frazier made a motion to add Item 4 to the August 17, 2015 Regular Meeting Agenda. The motion was seconded by Council member Payne and approved unanimously with a vote of 7 ayes and 0 nays, with Council member Ayers absent.*

- 5. Update and Award Bid for Ennis Flint Project Subject to Funding Agency Approval**

Council member Frazier made a motion to add Item 5 to the August 17, 2015 Regular Meeting Agenda. The motion was seconded by Council member Payne and approved unanimously with a vote of 7 ayes and 0 nays, with Council member Ayers absent.

VIII. Code Enforcement Report and Permits Report

Review Code Enforcement and Permits Reports

Council member Payne made a motion to add the Code Enforcement Report to the August 17, 2015 Regular Council Meeting. The motion was seconded by Council member Frazier and approved unanimously with a vote of 7 ayes and 0 nays, with Council member Ayers absent.

IX. Business from City Manager and Staff

Council member Lohr discussed how code enforcement is reported and handled.

Manager Hinson shared with Council that she and Attorney Herman had discussed options concerning collection processes the City might utilize to collect unpaid bills for garbage and sewer services and that she would be forwarding information to them concerning this.

Staff also discussed the Jacob Carroll Highway Clean-Up. This event will be on Friday August 21, 2015 at 8:30 am.

Council member Payne also shared with Council that several streets in the City have been adopted by various residents. It was his hope that this continued.

Council member Gantt and Manager Hinson discussed the Welcome Signage for the City of Trinity. Manager Hinson informed Council members that she had spoken to Jeff Loflin (NCDOT) and that he will be sending information. He did advise me that a breakaway sign would be required if it was located along the roadside in the NCDOT right-of-way.

After discussion concerning where the signage would need to be located, it was determined that this type of signage needed to be located on Highway 62 near County Line Road, and on Highway 62 at Sealy Drive.

X. Business from Mayor and Council

Mayor Hill reminded those present of the Special Called Meeting to be held on Thursday August 13, 2015 at 6:00 pm to discuss possible changes to the Subdivision Ordinance.

Council member Lohr shared with Council information that had been given to him by Ms. Maybee, former Planning Director regarding the rezoning of his property to allow a lawn maintenance business. He discussed his conversations with Mr. Allred concerning this issue but stated nothing had been done regarding this issue to date. He asked what he needed to do to move this forward. He also referred to a permit that he was issued construct a building on his property and advised members that he has started on the building.

XI. Adjournment

With no other business to discuss, *Council member Payne made a motion to adjourn the August 10, 2015 Pre-Agenda Meeting at 6:28 pm. The motion was seconded by Council member Carico and approved unanimously with a vote of 7 ayes and 0 nays, with Council member Ayers absent.*