



**City of Trinity Annual Retreat
Saturday, March 01, 2014
9:00 a.m. until
City Hall Annex
6703 NC Hwy 62, Trinity, NC 27370**

- Welcome
- Call to Order
- Set Lunch and Break Times
- Review/Amend and Accept Agenda

1. City Organizational Chart

- a. Chain of Command
- b. Review procedures for Mayor Appointments to Committees and Council Liaisons

**2. Review Trinity's identity as a city and ways to use that identity to promote growth
(Information to be provided by Council member Ayers)**

- a. A New Slogan
- b. A New Town Seal
- c. Our relation to surrounding towns or cities

3. Sewer/Stormwater

1. City of Trinity Expanding and Growing the Sewer System to include:

- a. History of Sewer Projects and are we on schedule with open projects
- b. Financing of Sewer Projects to include monies paid to date to Engineering Firm DMP
- c. Dollars invested to date from the City's General Fund as well as obligation paid to date on any remaining project.
- d. Payment Schedules to date Bond Schedules and City of Thomasville
- e. Total Amount paid to the City of Thomasville for maintenance and repairs from July 2013 to present.

2. Rates

- a. Number of customers being charged for sewer in January 2014
- b. Increase in rates with 5% increase

3. Manhole Covers
 - a. Possibility for developing a barcode system for manhole covers for inspection records for verification purposes.

4. Current Recording Procedures

- a. Current procedures used for inspection of manholes and verification reports.
- b. Records, logs, Maintenance Records for sewer infrastructure

5. Stormwater

- a. Amount of Stormwater entering system & how this affect treatment costs with the City of Thomasville.

4. Personnel

1-A. Closed Session to discuss Personnel Matters pursuant to NCGS 143-318.11(a) (6)

- a. Employee history to include hire dates , salaries, position, job description with qualifications, changes in classifications., employee evaluations, any certifications or degrees required or obtained by the employee.
- b. Comparison to other cities of a comparable size

5. Finance and Reports

- a. Monthly Financial Statements
- b. Written Standing Reports
- c. Updates from Council Liaisons or Council members appointed to outside boards to be provided to Council on a monthly basis after most current meetings
- d. Animal Control
- e. Sheriff Report
- f. Maintenance and work log
- g. Archival of storage of city's records
- h. Follow up on retreat topics

6. Solid Waste

- a. Garbage service costs verses revenues collected
- b. Trash/Recycle Report

7. Policies

- a. Streetlight costs- increases in Duke Energy Rates linked to Franchise Taxes received.
- b. Review Street Light Policy- Currently under moratorium

8. Review Land Use Plan and Zoning Classification

9. Christmas In Trinity

- Closing Comments
- Adjourn or Recess