



**City Council
Pre Agenda/Regular Meeting Minutes
Monday
December 14, 2015
6:00 pm**

Members Present: *Mayor*, Jesse Hill; **Council members:** Chester Ayers, Gene Byerly, Jack Carico, Jerry Daniels, Debbie Frazier, Linda Gantt, Ed Lohr and Don Payne.

Others Present: City Manager, Debbie Hinson; City Attorney, Al Benschhoff; Public Works Director/ Stormwater Administrator, Rich Baker; Planning Director, Marc Allred; Assistant Finance Officer, Lisa Beam; Assistant City Clerk, Annette De Ruyter; Public Works; Jonathan Cranford, and Rodney Johnson, Public Works; Randolph County Deputy, Eric Wilson; and other interested parties.

Call to Order; Welcome Guests and Visitors

Mayor Hill called the Meeting to order at 6:00 pm.

Pledge of Allegiance and Invocation

Mayor Hill led the Pledge of Allegiance and Council member Payne gave the Invocation.

Item I. Old Business

1. Approval of the November 09, 2015 Meeting Minutes.

Mayor Hill opened this item and called for a motion to approve (Item 1) November 09, 2015 Pre-Agenda/ Regular Meeting minutes.

Council member Ayers made a motion to approve the November 09, 2015 minutes (Pre-agenda /Regular minutes) as written and presented. The motion was seconded by Council member Payne and approved with a vote of 8 ayes and 0 nays.

Item II. Recognition of Service

- 2. Recognition of outgoing Council Member's Chester Ayers, Debbie Frazier, Linda Gantt, and Ed Lohr.**

Mayor Hill asked the outgoing Council Member's to come to the front for presentation of the recognition plaques. Mayor Hill thanked each one for their service to the City. He then asked each member to take a seat in the audience.

Regular Meeting Begins Here:

Item III. Accept or Amend the Regular Meeting Agenda

- 3. Council Action to Accept or Amend December 14, 2015 Regular Meeting Agenda.**

Mayor Hill called for a motion to accept, amend or approve the Agenda.

Council member Payne made a motion to accept the Agenda as written. The motion was seconded by Council member Daniels and approved unanimously with a vote of 4 ayes and 0 nays.

Mayor Hill opened Public Comment Period at this time.

Item IV. Public Comment Period

Shirley Hamer, 4969 Cedardale Street- Ms. Hamer addressed the Council about her street. She is eagerly awaiting some city services on her street.

Mayor Hill thanked Shirley for her comments.

Item V. Reports

- 4. Proposed Powell Bill Expenditures (Rich Baker, Public Works Director)**

Mayor Hill asked Mr. Baker to discuss the Powell Bill Expenditures with Council.

Mr. Baker advised Council he had provided information in their packet regarding Powell Bill Expenditure. Staff is looking for a way to expend our Powell Bill funds. We currently are at max on the amount we can keep in our account. Mr. Baker asked Council to review the information provided in order to receive input and approval of the 10 year plan that will be presented at the January, 2016 meeting. We need to add streets to our City street inventory.

Mr. Baker reiterated that our existing streets are in good shape at this time.

Item VI. Public Hearings

- 5. Rezoning of PIN # 7708506447, with an address of 6821 NC Highway 62, from Office and Institutional (O & I) to Residential 40 (R-40)**
(Marc Allred, Planning Director)

Mayor Hill opened the Public Hearing at 6:11 pm and turned the discussion over to Mr. Allred for presentation.

Mr. Allred discussed the rezoning of said property. This property is currently zoned Office and Institutional. The owner is requesting to be rezoned to Residential 40. The owner had a tax office at his home but no longer operates the business from his home. This is a single family home. The parcel is 1.18 acres.

The Planning Board and staff recommend allowing the rezoning of the above property.

There were no comments from the public speaking for or against the request.

Mayor Hill closed the Public Hearing at 6:13 pm.

Council member Payne made a motion to rezone the property to Residential 40(R-40). The motion was seconded by Council member Carico and approved unanimously with a vote of 4 ayes and 0 nays.

Item VII. New Business

- 6. Approval of 2016 Holiday Schedule and 2016 Meeting Schedule.**
(City Manager)

Mayor Hill opened this Item and asked City Manager Hinson to discuss these schedules.

City Manager Hinson discussed the state schedule presented and advised those present the City followed the same schedule with the exception of Veterans Day.

The Council's meeting schedule has changed with the Pre-Agenda and Regular meeting combined and will be scheduled for the second Monday of every month beginning at 6:00 pm.

The Infrastructure Committee meetings will be on the third Monday of every month at 6:00 pm.

The Planning and Zoning meetings will be on the fourth Monday of every month at 6:00 pm.

- 7. Set Dates for Jacob Carol Clean-Up** *(Annette deRuyter)*

Ms. De Ruyter shared with Council the importance of scheduling these dates ahead of time. She reported she could send the family the schedule so they could make plans to attend the street

clean-ups. She reported there are four pick-ups per year on NC Highway 62 from Finch Farm Road to Hopewell Church Road in honor of Jacob Carroll.

She presented to Council the following dates for consideration:

First pick up: March 18, 2016

Second pick up: June 17, 2016

Third pick up: August 26, 2016

Fourth pick up: November 18, 2016.

Council member Payne made a motion to accept these dates. The motion was seconded by Council member Byerly and approved unanimously with a vote of 4 ayes and 0 nays.

Item VIII. Code Enforcement Report and Permits Report

(Marc Allred, Planning Director)

Planner, Marc Allred reported for the month of November we had four open cases and 1 closed. A particular property on Old Mendenhall Road has sold his business. He has sold trucks and trailers and now has a farm ID number. He is a bona fide farm as of now. As a bona fide farm you are exempt from Ordinances.

Property on Colonial Circle pertaining to the pool; she has until January to bring her pool situation under control. She will put an elevated pole in the center of the pool to allow water to run off and not accumulate on top.

Item IX. Business from City Manager and Staff

Manager Hinson wished everyone a Merry Christmas. She thanked the outgoing Council members for their service.

Item X. Business from Mayor and Council

Mayor Hill thanked staff for their hard work on the Open House tonight and for their hard work for the past year.

Council member Payne thanked the outgoing members for their help and appreciated their contribution to the city.

Item XI. Adjournment

With no other business to discuss, ***Council member Carico made a motion to adjourn the December 14, 2015 regular Meeting at 6:31 pm. The motion was seconded by Council member Payne and approved unanimously with a vote of 4 ayes and 0 nays.***