



**INFRASTRUCTURE BOARD
MEETING MINUTES
Trinity City Hall Annex
6703 NC Highway 62
Monday, November 2, 2015
6:00 pm**

Members Present: Vice Chairman, Andrew Davis; **Committee members:** Deborah George-Thompson, Michael Kirkman, and Ambrose Rush

Council Liaison, Debbie Frazier

Others Present: Mayor, Jesse Hill; Council member, Jack Carico; Stormwater Administrator / Public Works Utilities Director, Rich Baker; City Manager, Debbie Hinson; Assistant City Clerk, Annette de Ruyter; Deputy; Eric Wilson and other interested parties.

1. Call to Order

Vice Chairman Davis called the Meeting to order at 6:00 pm

2. Pledge of Allegiance

Vice Chairman Davis led the Pledge of Allegiance

3. Invocation

Mayor Jesse Hill gave the Invocation

4. Review, Amend if needed, and Approve Agenda.

Vice Chairman Davis asked Board members to review, amend and approve the Agenda.

Board member Thompson made a motion to approve the Agenda as written. The motion was seconded by Board member Kirkman and approved unanimously by a vote of 4 ayes and 0 nays with no members absent.

New Business

5. Approve August 3, 2015 Minutes

Chair Davis called for a motion to approve the August 3, 2015 Minutes.

Prior to approval, Assistant City Clerk, Annette deRuyter reviewed changes that were needed to the minutes.

Board member Rush made a motion to approve the August 3, 2015 Minutes with changes as noted by Assistant City Clerk, Annette de Ruyter. The motion was seconded by Board member Thompson and approved unanimously by a vote of 4 ayes and 0 nays with no members absent.

6. Review and Discussion on Warren/Grove Streets.

Chair Davis opened this item and called on Public Works Director, Rich Baker, for discussion and briefing.

Mr. Baker opened the discussion by advising members it has been brought to staff's attention to consider adding Warren and Grove Streets to the city street system that would allow Powell Bill funds to be used for maintenance for these roads.. We have been to Warren Road several times to repair the road. When we do that, we are using city funds to pay for the repairs. The City does have sewer on this road and by adding this street to our system so that repairs could be made as needed would make access to the sewer lines much easier. This would allow easier access for inspection of our lines, access for emergency vehicles and also allow residents to use the city trash collection services.

Chair Davis asked how much we have spent on the upkeep of this street. Mr. Baker advised approximately \$250.00.

Board member Kirkman asked how many people currently live on this road and the cost to repair the road and adopt it into our city street list.

Mr. Baker responded that he and Mr. Austin (Abbott's Creek Engineering) had researched and felt it would take approximately \$110,000.00 to bring street up to standard for a gravel street.

Manager Hinson shared with the board that a four wheel drive vehicle would be necessary to travel on this street when in disrepair. The City took the box scrape and the backhoe to get the road passable. The road is good shape now but was not sure how long it will remain in this shape. We have spent the in city dollars on this street. The current policy states the property owners can petition the city to take over the street but also allows the City to assume maintenance and add this street to the Powell Bill listing for safety reasons.

Board member Thompson discussed the fact that the City is required by law to have access due to the sewer that is located on this road.

Council liaison Frazier interjected that by law we are required to maintain the road to allow access to our sewer system. The city has had to make repairs to this road so we can get our equipment on this street.

Board member Kirkman discussed that the property must be maintained by the property owners to some degree. He reiterated that there was a huge difference between \$250.00 and \$110,000.00. He also

discussed his feelings that this could be viewed as setting a presidency if we acquire this street only in comparison to many other streets in the city.

Mr. Baker discussed another major issue that he mentioned earlier concerning this street and access to emergency vehicles and reiterated that this street needs to be able to allow emergency personal access to the homes and supply ample road access.

Board member Kirkman discussed the Sub-division Ordinance and felt it is the property owner's responsibility to maintain the road by the private citizens.

Chair Davis asked how many streets like this the City had sewer on.

Mr. Baker responded he thought there were 6 streets like this located within the City.

Board member Thompson felt this is the worst street on the list and asked if the City damaged this road when sewer was installed.

Mr. Baker replied the City actually improved the street.

Planning Director, Marc Allred shared with the board the Subdivision Ordinance concerning future sub-division of lots served by private roads. For sub- divisions approved after August 23, 1997 in order to divide them into smaller tracts a permit would be needed for plans to upgrade private roads.

Mr. Baker explained this road has a platted right of way but since no one has ownership (state or city) he did not know if the property line legally reverted back to the center of the road.

Manager Hinson discussed the current policy for paving streets reiterating that the City can take roads like this without assessment for public safety and the welfare to the citizens. This will need to go to Council and then we will bring this back to you at a later date.

Chair Davis discussed we do have 12 properties on this street.

Board member Thompson made a motion to add this street to the City Street System so that Powell Bill money could be used for repairs to this street. The motion was seconded by Board member Rush and approved unanimously by a vote of 4 ayes and 0 nays with no members absent.

Old Business

None

Closing Comments

7. Comments from the Board

- Board member Davis thanked the city for allowing the streets in Colonial Village to be closed during the neighbor Halloween Party. He shared there were 100's of children that participated in the event.
- Council Liaison Frazier shared with the board that City Haul went well and thanked everyone for their help during this event.

8. Comments from Staff

- Shred It Event scheduled for Saturday November 7, 2015 at 10:00am until 1:00 pm at City Hall.
- We have a scheduled our last Jacob Carroll pickup for Friday, November 20, 2015 beginning at 8:30 am.

9. Adjournment

With no other business to discuss, *Board member Kirkman made a motion to adjourn the November 2, 2015 Infrastructure Meeting at 6:26 pm. The motion was seconded by Board member Rush and approved unanimously by a vote of 4 ayes and 0 nays with no members absent.*