



**City of Trinity
Infrastructure Committee Meeting Minutes
Monday, March 02, 2015 @ 6:00 p.m.
Trinity City Hall Annex
Trinity, NC 27370**

Members Present: Council Liaison, Debbie Frazier; Vice Chairman, Andrew Davis
Committee members, Deborah George-Thompson, James Kirkman, and Ambrose Rush.

Members Absent: None

Others Present: Mayor, Jesse Hill; Council member, Jack Carico; Stormwater Administrator / Public Works and Utilities Director, Rich Baker; Debbie Hinson, City Manager, Annette deRuyter, Assistant City Clerk; Randy McNeill, Engineer, DMP; Rick Austin, Abbotts Creek Engineering; Deputy; Eric Wilson and other interested parties.

1. Call to Order

Vice Chairman Davis called the meeting to order at 6:00 pm.

2. Pledge of Allegiance

Vice Chairman Davis led the Pledge of Allegiance.

3. Invocation

Mayor Jesse Hill led the invocation at the request of Vice Chair Davis and members of the Infrastructure Committee.

4. Review, Amend if needed, and Approve Agenda.

Vice-Chairman Davis called for any changes to the proposed March 02, 2015 Meeting Agenda. Hearing none, he called for a motion to approve the March 02, 2015 Meeting Agenda.

Member Kirkman made a motion to approve the March 02, 2015 Meeting Agenda as written. The motion was seconded by member Thompson and approved unanimously by a vote of 4 ayes and 0 nays.

New Business

5. Approve December 01, 2014 Minutes

Vice Chairman Davis opened this item and called for changes to the December 01, 2014 Minutes. Hearing none, he called for a motion to approve the minutes.

Member Thompson made a motion to approve the December 01, 2014 minutes as written. The motion was seconded by member Rush and approved unanimously by a vote of 4 ayes and 0 nays.

6. Discussion on Powell Bill Expenditures for Upcoming Year

Vice Chairman Davis opened this item and called on Mr. Rich Baker, Stormwater Administrator / Public Works /Utilities Director for briefing.

Mr. Baker stated that staff would like to discuss expenditures of the City's Powell Bill funds. He referred to the letter received by the City from the North Carolina Department of Transportation, Powell Bill Division placed at their seats regarding the amount the City needed to expend in order to receive their allotment for the upcoming year. *(Attachment A included as a part of the record and attached at the end of this document)*

Mr. Baker identified the following projects for expenditures:

- One of the main projects is repairs to the shoulders of the road in the Turnpike Industrial Park. These are currently graveled and we are suggesting that this be replaced with a 4" binder on 2 feet of the shoulder. I am proposing that we complete 10,000 feet which will cover all of the Industrial Park.
- Corner of Canter Drive and Belmont at vacant lot. Replace incoming 15" pipe to match 48" pipe going out. The problem occurs when there is a heavy rainfall which causes flooding because the existing 15" pipe can't handle the water flow. This is causing a safety hazard and causing erosion to the road. It is my understanding that the City previously purchased the pipe to extend this all the way to the creek but was never completed. *(Attachment B (map) included as a part of the record and attached at the end of this document)*
- Placing Overlay on a section of Osborn Street.

Mr. Baker referred to the Annual Pavement Report *(Attachment C included as a part of the record and attached at the end of this document)* prepared by Mr. Rick Austin, PE, Abbotts Creek Engineering. This report details the plans for this year. We do not have enough in budgeted repairs to meet or exceed the amount the State wants to be expended. Funds from the Powell Bill can be used for other things such as equipment. The City Council would have the final decision whether we would proceed in that direction.

Mr. Austin discussed how monies that were collected from assessments in the Industrial Park or Carriage House Circle would also effect the total dollars needed to be expended and would compound the existing problem.

Mr. Baker stated that relieving the assessment option for participation by residents was something that could be considered. The regulations stipulate that any monies collected from residents or

businesses through assessments counts as additional Powell Bill dollars. Even though we are offsetting costs we could virtually eliminate these charges to the businesses and residents. This is just food for thought and another option to help eliminate this problem without wasteful spending and still enable the City to receive the majority of our allocations.

Questions on the information provided:

- **Cost for repairs for piping in Steeplegate and how many people will this repair impact.**

Mr. Baker felt the costs were approximately \$68,000.00 from prior discussions with the previous City Manager. Mr. McNeill does have plans for this project in his office. Repairs would impact everyone located on the upper end of Steeplegate as well as the location identified.

- **Cost for repairs in the Turnpike Industrial Park.**

If the side cul-de-sacs are not done the costs are approximately \$60,000.00. Adding the cul-de-sacs will increase the costs to approximately \$75,000.00

- **Can Powell Bill funds be used for repairs on Warren Street?**

Mr. Baker stated these funds had to be expended on City owned streets. If Council were to decide to take over Warren Street along with Grove Street, Powell Bill funds could be utilized. There is currently a moratorium on additional streets since there is no guarantee how long this program will last or the amount of future funding for this program.

Discussion continued between members, Mr. Baker, and Mr. Austin concerning how the payment change from annual payment(1 payment per year) to bi-annual payment (2 payments per year) affected the amount municipalities were allowed to keep in their reserves for this fund. Mr. Austin discussed his 8 year involvement in this program with the City and the current condition of the city streets. After the City expends costs for street repairs and storm water projects there would be funds to purchase equipment if the City chose to do so.

- **Is equipment needed and can Powell Bill funds be used to purchase it.**

Equipment can be purchased with these funds to be used on street repairs. If the equipment is used for work in the sewer, the sewer fund must pay rent to the Powell Bill fund.

After the review of the projects *Member Kirkman made a motion to recommend approval to City Council for future Powell Bill expenditures to include items discussed. The motion was seconded by Vice Chairman Davis and approved unanimously by a vote of 4 ayes and 0 nays.*

After the vote members discussed the approximate amounts of the projects and the unexpended funds that were left after the projects. It was the consensus of the Infrastructure Committee members that the remainder of the funds be used toward the purchase of equipment and that all funds be expended up to \$369,439.81 as stated in the information provided by the Powell Bill Division.

Mr. Baker advised members that he would have the schedules ready to be presented to Council at their March meeting.

Old Business

None

Closing Comments

7. Comments from the Board

Vice Chairman Davis called for comments from board members.

Members asked Mr. Baker if he had been able to get the information discussed regarding residents that were not paying sewer and if a list of the top 10 violators had been completed.

Mr. Baker advised members that he had not prepared the information but would have it together by the next meeting.

Manager Hinson stated that the information for the top 10 violators would be sent via e-mail to members once completed.

Member Rush asked if the Streetlight Petition that he had discussed previously with Mr. Baker would come before this board for further discussion.

Mr. Baker advised member Rush that he would include discussion concerning the Streetlight Petition Policy on the Infrastructure Agenda for April.

Member Rush asked if this board would vote on a petition received for Streetlights.

Mr. Baker stated that this board would have to vote for a recommendation to Council to remove the moratorium on Streetlights prior to consideration for acceptance of any streetlight petition.

8. Comments from Staff

None

9. Adjournment

With no other business to discuss, *Member Kirkman made a motion to adjourn the March 02, 2015 Infrastructure Meeting at 6:35 pm. The motion was seconded by Vice-Chairman Davis and approved unanimously by a vote of 4 ayes and 0 nays.*