



**INFRASTRUCTURE BOARD  
MEETING  
MINUTES  
Trinity City Hall Annex  
6703 NC Highway 62  
Monday, May 16, 2016  
6:00 pm**

**Members Present:** Chairman, Andrew Davis; **Committee members:** Michael Kirkman, and Ambrose Rush.

**Members Absent:** Deborah George-Thompson

**Board Liaison:** Jack Carico

**Others Present:** Mayor, Jesse Hill; Stormwater Administrator / Public Works Utilities Director, Rich Baker; City Manager, Debbie Hinson; Assistant City Clerk, Annette de Ruyter and other interested parties.

**1. Call to Order**

Chairman Davis called the Meeting to order at 6:00 pm

**2. Pledge of Allegiance**

Chairman Davis led the Pledge of Allegiance

**3. Invocation**

Mayor Jesse Hill gave the Invocation

**4. Review, Amend if needed, and Approve Agenda.**

Chair Davis asked Board members to review, amend and approve the Agenda.

*Board member Kirkman made a motion to approve the Agenda as written. The motion was seconded by Board member Rush and approved unanimously by a vote of 3 ayes and 0 nays with Board member Thompson absent.*

## **New Business**

### **5. Approve March 21, 2016 Minutes**

Chair Davis called for a motion to approve the March 21, 2016 Minutes.

*Board member Kirkman made a motion to approve the March 21, 2016 minutes as presented. The motion was seconded by Board member Rush and approved unanimously by a vote of 3 ayes and 0 nays with Board member Thompson absent.*

### **6. Update of Powell Bill Expenditures**

Chair Davis opened this Item and called on Mr. Baker for discussion.

Mr. Baker and Mr. Austin updated the Board on Powell Bill Expenditures providing the following information.

The City currently has four streets under contract.

**Warren Lane:** Sewer taps to be installed in early June prior to street repairs.

**Circle Drive:** The contractor encountered wet conditions while laying driveway pipe. Due to the wet conditions, the contractor moved to Kimberly Lane and will return to Circle to complete the work when conditions improve.

**Kimberly Lane:** Contractor is working on grading and plans on paving in 2 weeks if weather permits. The cost of this project is approximately 150,000.00 to date.

**Cedardale Street:** This Street is in rough shape and in need of repair. If the City assumes ownership of this street City services that are available to other residents can then be made available to these residents who currently have no services.

Davis Martin Powell and Associates have been contacted to survey Cedardale Street.

We feel that an extension to Contract B would allow repairs to be made on this street. Repairs to this street would be a win-win situation for the residents and the city and help the City meet the needed Powell Bill fund expenditures needed for this year.

*Motion was made by Board member Davis to recommend pursuing within spending confines of Contract B to add Cedardale Road. The motion was seconded by Board member Rush and approved with a vote of 3 ayes and 0 nays with Board member Thompson absent.*

## **7. Sewer Extension to Larry Walker and Sons Body Shop.**

Mr. Baker discussed with the Board the request received from Larry Walker Body Shop to provide sewer to a planned addition to the business. After investigating and estimating cost that could be associated for the City of Trinity to provide this service, and meeting with the City Manager and staff from the City of Archdale, the staff and Mr. Austin have suggested that Mr. Walker approach the City of Archdale with his request.

Mr. Walker is now in discussion with the City of Archdale concerning the possibility to hook into the existing 6" line used previously by Trinity High School.

Board member Rush asked if this request had gone to Council.

Mr. Baker informed Board members that Mr. Walker has approached staff who has advised Council of our conversation. He has not directly approached Council. Mr. Walker, staff, and Mr. Austin will present this request to Council if Archdale cannot provide service.

## **8. Release of 25 Feet of Right of Way to Parcel Id 7707885876.**

Mr. Baker reviewed the Right of Way located at the corner of Kimberly Lane.

This request was brought to our attention by the current property owner who would like to develop this parcel into (2 lots) R-20.

This parcel currently consists of approximately 35,000 sq. ft. The property owner needs to have 40,000 sq. ft. to be able to subdivide this parcel into (2) lots.

The realtor has approached the city to see if we could reduce our Right of Way approximately 5,000 sq. ft. This will allow the owner to subdivide this parcel and build two homes.

The City cannot relinquish property without receiving at least fair market value in compensation for the property. If this is approved, the property owner will be responsible for costs associated with closing as well as payment to the City in the amount of \$1,000.

The City currently has gravity sewer in this area. Approval of this change would allow the addition of two more homes to be connected our sewer system.

***Motion was made by Board member Kirkman to recommend to Council to proceed with what is needed to approve this request. The motion was seconded by Board member Rush and approved with a vote of 3 ayes and 0 nays with Board member Thompson absent.***

## Closing Comments

### **9. Comments From the Board**

Board member Kirkman inquired if there is any plans to extend sewer beyond Ellen Street in the future.

Mr. Baker responded that there are no plans for future sewer projects at this time.

### **10. Comments From Staff**

Assistant City Clerk, Annette deRuyter informed Board members that 9750 pounds of paper was shredded during the Shred Event that was provided on Friday during the City Haul event.

### **11. Adjournment**

With no other business to discuss, *Board member Kirkman made a motion to adjourn the May 16, 2016 Infrastructure Meeting at 6:25pm. The motion was seconded by Board member Rush and approved unanimously by a vote of 3 ayes and 0 nays with Board member Thompson absent.*