



**INFRASTRUCTURE BOARD  
MEETING  
AMENDED AGENDA**

**Minutes**

**Trinity City Hall Annex  
6703 NC Highway 62  
Monday February 17, 2020  
6:00 pm**

**Members Present:** Chair Andrew Davis. **Committee members:** Charles (Tuck) Barber and Curtis Connor.

**Member Absent:** Tony Collins

**Council Liaison:** Jack Carico

**Others Present:** City Manager, Debbie Hinson; Public Works, Rodney Johnson; City Clerk, Annette de Ruyter; Deputy Sgt., Kyle Cox and other interested parties.

**1. Call to Order**

Board Chair Davis called the meeting to order at 6:00 pm.

**2. Pledge of Allegiance**

Board Chair Davis led the Pledge of Allegiance

**3. Invocation**

Board member Connor gave the Invocation

#### **4. Review, Amend if needed, and Approve Agenda.**

Board Chair Davis asked for a motion to amend and approve the revised agenda.

*A motion was made by Board member Barber to approve the revised agenda as presented with the additional topics. The motion was seconded by Board member Connor and approved with a vote of 3 ayes and 0 nays with Board member Collins absent.*

#### **New Business**

#### **5. Approve October 15, 2019 Minutes**

Board Chair Davis asked for a motion to approve the Minutes.

*Motion by Board member Barber to approve the minutes as written. The motion was seconded by Board member Connor and approved unanimously with a vote of 3 ayes and 0 nays with Board member Collins absent.*

#### **6. Trinity Townhomes**

Board Chair Davis opened this Item and called on Public Works, Rodney Johnson for presentation.

Mr. Johnson updated the Board the new applicant is submitting new plans for this property. This was originally approved for townhomes a year ago. The new applicant would like to do townhomes, but are requesting Public Street and Sewer. There is also an increase to 117 homes.

Mr. Johnson discussed the TRC (Technical Review Committee) meeting information with the Board. Items of importance:

- 2 ingress/egress for 117 homes
- Road length would be 2,053 is being proposed
- Road width would be 26' with curb and gutter
- The type of gutter Mountable 24" Island curbs, this will aid in water runoff.
- 2 community mailboxes
- Proposing putting sewer under the street
- Underground power
- Sewer permit was originally private. Will talk with NCDEQ about switching our sewer permit.

After discussion, *a motion was made by Board Chair Davis to recommend to the Trinity townhomes as presented with an additional visitors parking be addressed. The motion was seconded by Board member Connor and approved with a vote of 3 ayes and 0 nays with Board member Collins absent.*

## **7. Maximum number of Streetlights allowed in Subdivisions**

Board Chair Davis opened this Item and called on Public Works, Rodney Johnson for presentation.

Mr. Johnson discussed that our Ordinance does not currently specify a limit of streetlights in a new subdivision. The more lights that are installed the more costly it is to the City. Mr. Johnson read Sec. 2.8 (Attachment1)

After discussion, *a motion was made by Board member Barber to change the maximum distance between light poles be 220 feet. The motion was seconded by Board Chair Davis and approved with a vote of 3 ayes and 0 nays with Board member Collins absent.*

### **7 B. Ronniedale Road Streetlights**

Board Chair Davis opened this Item and called on Public Works, Rodney Johnson for presentation.

Mr. Johnson shared with the Board the rates for the streetlights that will be installed on Ronniedale Road. Originally, City of Trinity planned on all existing poles which would have been a costs of \$168.00 monthly. Using existing poles at a rate of \$12.00 per month. Ronniedale currently has 14 poles.

Due to topography of Ronniedale Road some poles may need to be connected underground. This will increase the costs by \$11.00 more per month. If all poles were underground this would increase the costs by approximately 3,864 per year.

After discussion, *a motion was made by Board Chair Davis to approve and recommend the additional costs for the streetlights on Ronniedale Road. The motion was seconded by Board member Connor and approved with a vote of 3 ayes and 0 nays with Board member Collins absent.*

### **7 C. Curtis Austin Sewer Extension (Pin #'s 7707895076, 7707897024 this will be subdivided)**

Board Chair Davis opened this Item and called on Public Works, Rodney Johnson for presentation.

Mr. Johnson discussed Mr. Curtis Austin is wanting to install 220' of private sewer line to serve 4 new homes on Kimberly Lane. The sewer line will be 6" wide and will contain 6 cleanouts, 3 of them 6" and 3 of them 4". The entire line will be on private property.

Mr. Johnson informed the Board that only 2 feet will belong to the City of Trinity.

After discussion, *a motion was made by Board member Connor to approve sewer extensions presented. The motion was seconded by Board Chair Davis and approved with a vote of 3 ayes and 0 nays with Board member Collins absent.*

### **Closing Comments**

#### **8. Comments from the Board**

Board member asked are all future developments, will utilities be underground? Also he questioned if grass clippings being blown into the streets illegal?

#### **9. Comments from Staff**

City Clerk, Annette deRuyter updated on future meetings:

- Retreat scheduled for February 21, 2020 beginning at 8:30am.
- Planning and Zoning Meeting will be February 24, 2020 at 6:00 pm.
- Jacob Carroll pick up scheduled for March 6, 2020 at 8:30 starting at the City Hall Office.

#### **10. Adjournment**

With no other business, *a motion was made by Board Chair to adjourn the February 17<sup>th</sup> meeting at 6:40. The motion was seconded by Board member Connor and approved with a vote of 3 ayes and 0 nays with Board member Collins absent.*