



**INFRASTRUCTURE BOARD
MEETING
MINUTES
Trinity City Hall Annex
6703 NC Highway 62
Monday, May 15, 2017
6:00 pm**

Members Present: Committee members: Charles (Tuck) Barber, Curtis Connor and Andrew Davis.

Council Liaison: Jack Carico

Others Present: Mayor, Jessie Hill; City Manager, Debbie Hinson; Stormwater Administrator / Public Works Utilities Director, Rich Baker; Assistant City Clerk, Annette de Ruyter; and other interested parties.

1. Call to Order

Meeting Chair Davis called the meeting to order at 6:00 pm.

2. Pledge of Allegiance

Meeting Chair Davis led the Pledge of Allegiance.

3. Invocation

Mayor Jesse Hill gave the Invocation

4. Review, Amend if needed, and Approve Agenda.

Meeting Chair Davis opened this item and called for amendments or changes to the Agenda.

Hearing none, *Meeting Chair Davis made a motion to approve the Agenda as written. The motion was seconded by Board member Barber and approved unanimously with a vote of 3 ayes and 0 nays.*

New Business

5. Approve March 20, 2017 Minutes

Meeting Chair Davis opened this item and called for changes to the minutes. Hearing none, he called for a motion to approve the minutes.

Motion by Board member Connor to approve the minutes as written. The motion was seconded by Meeting Chair Davis and approved unanimously with a vote of 3 ayes and 0 nays

6. Discussion and recommendation for determining when to take ownership of new subdivision streets.

Mr. Baker discussed with the Board a change concerning when the city should take ownership of subdivision streets. The benefit of the city assuming ownership of the streets at the recordation of final plat will allow the city to make sure cracks / repairs can be made with Powell Bill monies.

There was discussion between Board members and Mr. Baker concerning the takeover of the new subdivision streets.

- Benefit of immediate take over – City gets a full one (1) year warranty.
- Does the City have the ability to make complete repairs?
- Discussed how snow removal worked in the Phases.
- Discussed con's such as construction trucks.
- Maintainment for drainage.
- If there is mud on the streets the city can make developers clean it up.

Board members discussed the pros and cons of assuming maintenance of the streets in a subdivision at the time of recordation of the final plat. Mr. Baker was asked to explain what happens when the city takes ownership in developments that are done in phases. Are all the streets in the development taken at the time of recordation or is ownership assumed as each phase is completed? How long can the city make the developer responsible for repairs, how is snow removal handled, and how will the enforcement of street maintenance be handled.

Mr. Baker explained that developments completed in phases will be accepted as the phase is completed. The developer must maintain responsibility for the streets in the development for one (1) year after the project is complete. Snow removal will be handled for new developments as it is now, and the city will insert language into the Ordinance that will address enforcement for any changes approved by Council.

With no further action, *a motion was made by Meeting Chair Davis to accept new subdivision streets upon recordation of final plat per phase. The motion was seconded by Board member Connor and approved with a vote of 3 ayes and 0 nays.*

Closing Comments

7. Comments from the Board

None

8. Comments from Staff

Mr. Baker thanked members for their assistance at the City Haul event.

9. Adjournment

With no other business to discuss, ***a motion was made by Board member Davis to adjourn the meeting at 6:17 pm. The motion was seconded by Board member Connor and approved unanimously with a vote of 3 ayes and 0 nays.***