



**INFRASTRUCTURE BOARD
MEETING
Minutes**

**Trinity City Hall Annex
6703 NC Highway 62
Tuesday, November 20, 2018
6:00 pm**

Members Present: Chair Andrew Davis. **Committee members:** Charles (Tuck) Barber, Tony Collins, Curtis Connor.

Council Liaison: Jack Carico

Others Present: City Manager, Debbie Hinson; Stormwater/ Planner, Marc Allred; Public Works Utilities Director, Jonathan Cranford; Office Assistant, Darien Comer and other interested parties.

1. Call to Order

Board Chair Davis called the meeting to order at 6:05 pm.

2. Pledge of Allegiance

Board Chair Davis led the Pledge of Allegiance.

3. Invocation

Board member Connor gave the Invocation.

4. Review, Amend if needed, and Approve Agenda.

Board Chair Davis asked to amend or approve the Agenda.

A motion was made by Board member Connor to approve the Agenda as presented. The motion was seconded by Board member Barber and approved unanimously with a vote of 4 ayes and 0 nays.

New Business

5. Approve September 24, 2018 Minutes

Motion by Board member Collins to approve the minutes as written. The motion was seconded by Board member Connor and approved unanimously with a vote of 4 ayes and 0 nays.

6. Review and recommend infrastructure ownership for John Rosenbaum Subdivision

Chair Davis opened this Item for discussion.

Stormwater/Planning Director, Marc Allred discussed the proposal by John Rosenbaum, project developer, to build 55 homes located at 5866 Mendenhall Road Extension. The development will be called Cottages at Piper Villages.

Mr. Allred discussed the following:

- 1 access spot for 55 homes
- Average street frontage would be 94'
- Average square footage will be 18,133 sq. ft.
- Road length 238' exist; 2,423 is being proposed
- Road width 22' with mountable curb and gutter
- Right of Way will be 50'
- Will need community mailbox
- Temporary turn around for Phase 1
- Streetlighting will be needed with a minimum of 3 lights however 7 will be installed
- 1 manhole instead of 5 individual bores underneath Mendenhall Road Extension

Department of Transportation

- Ask for internal driveways or shared driveways
- Separate into two subdivisions (Phase 1)
- Resolution of NCDOT to abandon maintenance of Siler Street approximately 2, 661 feet and turnover to the City.
- 2 months' timeframe

- 40' radius turn onto Mendenhall Road Ext.

Davidson Water Inc.

- 10' utility easement on both sides for cleanout and meter box placement.
- May want to consider putting taps in ahead of time at approximately \$850.00 per tap.

Mr. Rosenbaum would like to start the first 4 homes in December. He will separate the lots connected to Mendenhall Road Extension from the rest of the subdivision.

A motion was made by Board member Davis to recommend this subdivision to Council as presented including the Department of Transportation review. The motion was seconded by Board member Connor and approved with a vote of 4 ayes and 0 nays.

7. Updates on Street Lights & Subdivisions

Stormwater/ Planning Director Marc Allred updated the Board on the streetlights. Mr. Allred shared the cost of the streetlights for September 2017: \$8080.00 and the September 2018: \$ 4,689.00 this equates to a 41.97% reduction in cost. This would be a projected yearly savings of \$37,314.55.

Mr. Allred advised members that all the Welcome signs are complete. The issue with Walker Body Shop has been filled in.

Mr. Allred updated **Bellwood Subdivision**. The paving is complete in Phase 2. The water and sewer is installed and has passed inspection. Telecommunication and electrical is currently being installed.

Townhomes Harvest Crossing (Trinity) has had to change from a dry pond to a wet pond to hold water. The pond was undersized. It needed to be dug deeper, pipe was reduced from 18" to 15". They are discussing adding a fountain as an option. The grading has hit a snag due to theft issues.

Steeplegate Village grading has been slow due to the wet weather and a couple of natural springs on the property. Jonathan Cranford, Public Utilities Director, reported the retention ponds has handled the excess water flow well.

Closing Comments

8. Comments from the Board

None

9. Comments from Staff

City Manager advised we will be having our Open House on December 11, 2018 at 4:45 pm. Please come and mingle with the residents and staff.

The Friends of Trinity will be having Christmas in Trinity on December 6, 2018 at 5:30 until 7:30 at Trinity High School.

The New City Hall should be ready for occupancy in early January.

10. Adjournment

Motion was made by Board Chair Davis to adjourn the meeting at 6:35 pm. The motion was seconded by Board member Barber and approved unanimously with a vote of 4 ayes and 0 nays.