



INFRASTRUCTURE BOARD

Meeting Minutes
Trinity City Hall Annex
6703 NC Highway 62
Monday, October 16, 2017
6:00 pm

Members Present: Committee members: Chair, Andrew Davis, Members; Charles (Tuck) Barber, Curtis Connor and newly appointed member Tony Collins.

Council Liaison: Jack Carico

Others Present: Mayor, Jessie Hill; City Manager, Debbie Hinson; Stormwater Administrator / Public Works Utilities Director, Rich Baker; Assistant City Clerk, Annette de Ruyter; Randolph County Deputy, and other interested parties.

1. Call to Order

Meeting Chair Davis called the meeting to order at 6:00 pm.

2. Pledge of Allegiance

Meeting Chair Davis led the Pledge of Allegiance.

3. Invocation

Mayor Jesse Hill gave the Invocation

4. Review, Amend if needed, and Approve Agenda.

Meeting Chair Davis opened this item and called for amendments or changes to the Agenda.

Hearing none, *Board member Connor made a motion to approve the Agenda as written. The motion was seconded by Board member Barber and approved unanimously with a vote of 3 ayes and 0 nays.*

New Business

5. Approve May 15, 2017 Minutes

Chair Davis opened this item and called for changes to the minutes. Hearing none, he called for a motion to approve the minutes.

Motion by Chair Davis to approve the minutes as written. The motion was seconded by Board member Connor and approved unanimously with a vote of 3 ayes and 0 nays.

6. Oath of Office administered to Tony Collins as a new Board Member Ward 2.

Assistant City Clerk Annette deRuyter administered the Oath of Office to Tony Collins newly appointed member to the Infrastructure Committee representing Ward 2.

After the Oath was administrated, Mr. Collins took his seat and was welcomed to the Infrastructure Committee by current members.

7. Discussion and recommendation for the installation of streetlights on Merle and Collins streets.

Chair Davis opened this item and called on Mr. Baker for briefing and review for board members regarding this item.

Mr. Baker advised members that Merle and Collins were the next streets on the approved list by Council for the installation of street lights.

Members discussed with Mr. Baker their feelings concerning the need to complete these 2 streets as one project. Member Barber discussed the need for the lights because of the children attending school and the dangers that could occur because of the lack of lighting to the children.

After the brief discussion, *Chair Davis made a motion to recommend that Council consider combining these 2 streets to one project and install lighting on both streets simultaneously. The motion was seconded by Board member Barber and approved unanimously with a vote of 4 ayes and 0 nays.*

8. Discussion and recommendation for the City of Trinity to approve the street petition to add Dawn Acres Dr. to the City maintenance list.

Chair Davis opened this item for review to members by Public Works Director, Mr. Baker.

Mr. Baker reviewed the history of this project advising members that this street is currently a Private Drive. It consists of approximately 0.14 miles or 740 feet. This portion of Dawn Acres drive was removed earlier due to easement issues which has since been resolved. The City will forward the information regarding our desire to add this portion of street to our Powell Bill Street

Inventory. Once added the City will assume maintenance of this street. The City also has a sewer line located in this street area as well. The street is currently gravel.

Members discussed if the street would be paved once maintenance was assumed by the City and the approximate cost to pave the existing area.

Mr. Baker replied that pavement of the street would be considered during the next review for paving and the costs should range from \$100,000 to \$125,000 to complete.

After the brief discussion, ***Board member Connor made a motion to recommend approval that the City of Trinity approve adding Dawn Acres Dr. to the City of Trinity Powell Bill Street Maintenance List and the information be forwarded to the North Carolina Department of Transportation reflecting the change. The motion was seconded by Board member Barber and approved unanimously with a vote of 4 ayes and 0 nays.***

Closing Comments

9. Comments from the Board

Board members discussed the following topics.

➤ ***Grass Trimmings and leaf debris located in the street:*** Board member Conner discussed his concerns about grass clippings and leaves being blown into the street and the hazardous conditions that this could cause to auto and/or pedestrian traffic due to the slick conditions that these items caused in the street.

Mr. Baker advised members that this violated law in North Carolina and the violators could be charged by the Highway Patrol for these violations if it could be proven who the actual violator was.

➤ ***Mud on street (Sunrise):*** Chair Davis asked that Mr. Baker investigate and correct the problem of red mud located on his streets being caused by development from Sunrise.

Mr. Baker asked if the silt fence was not in place. Chair Davis replied there were no silt fences. Mr. Baker advised Chair Davis that he would check on this Tuesday or Wednesday.

➤ ***Street Closure in Colonial Village:*** Chair Davis asked if the City could provide barricades for street closure in Colonial Village for safety during Halloween for the children participating in trick or treat events.

Mr. Baker advised Chair Davis that he could borrow city barricades as in past years for this event. However, he asked that the neighborhood come to City Hall on Monday to pick up the barricades between 8:00 am and 5:00pm since the City may not be able to deliver them should an emergency arise. This would eliminate any confusion.

Chair Davis replied that arrangements would be made for pick up from the City on Monday.

➤ **Comments from Tony Collins:** Member Collins discussed his new appointment to the Infrastructure Committee and thanked members for their welcome earlier. He expressed his desire to work with members to accomplish the needs of the City.

10. Comments from Staff:

Staff discussed the following items:

➤ **City Haul:** Thurs., October 26, 2017 and Friday, October 27, 2017 from 8:30 am to 4:30 pm and Saturday, October 28, 2017 from 8:30 am to 12:00 or full bins.

➤ **Jacob Carroll Pickup is scheduled for Friday November 17, 2017:** This is the final pickup for this year. Please contact Annette deRuyter at Trinity City Hall (336-421-2841) to sign up for this event.

Volunteers will meet at the City Hall Annex on the date of the event where gloves, vests, and pickup bags will be provided. Breakfast will be served beginning at 8:30am. Pickup will begin at 9:00am.

➤ **Friends of Trinity Chili Cookoff:** Saturday, October 21, 2017 at Braxton Craven School from 9:00 am to 3:00 pm. Please contact a member of the Friends of Trinity for details or see the Trinity Newsletter.

➤ **Christmas In Trinity, Thursday, December 7, 2017:** This event is scheduled to be held at the Trinity Sr. High School Cafeteria from 5:30 to 7:30.

This is a joint effort of the City of Trinity and the Friends of Trinity. All donations are welcome.

➤ **Hwy 62 Development:** Mr. Baker updated members concerning the proposed development located on NC Highway 62. The developer has brought in plans and hopes to start this development next month.

Adjournment

With no other business to discuss, **a motion was made by Chair Davis to adjourn the meeting at 6:10 pm. The motion was seconded by Board member Connor and approved unanimously with a vote of 4 ayes and 0 nays.**