



**City Council
Pre-Agenda/Regular Meeting Minutes
Monday
December 11, 2017 @ 6:00 pm
Trinity City Hall Annex**

Members Present: Mayor, Jesse Hill; **Council members:** Tommy Johnson, Steve Lawing, and Don Payne.

Members Absent: Gene Byerly and Jack Carico

Others Present: City Manager, Debbie Hinson; City Attorney, Bob Wilhoit; Planning Director, Marc Allred; Finance Officer, Lisa Beam; City Clerk, Annette deRuyter; Office Assistant, Darien Comer; Interim Public Works Supervisor, Jonathan Cranford; Public Works, Rodney Johnson; Randolph County Deputy, Kyle Cox; and other interested parties.

▪ **Call to Order; Welcome Guests and Visitors**

Mayor Hill called the Meeting to order at 6:00 pm and welcomed everyone.

Organizational Business

Mayor Hill opened this Item and called on Manager Hinson to perform the Oath to City Clerk.

- Administration of Oath of Office to City Clerk to Annette de Ruyter

Manager Hinson administered the Oath of City Clerk to Annette de Ruyter and Mayor Hill presented Mrs. de Ruyter with a clock from the City at this time.

After being sworn in as Clerk, Mrs. de Ruyter administered the Oaths to the following newly elected officials.

- Administration of Oath of Office to elected Mayor Jesse Hill
- Administration of Oath of Office to elected Council Member Don Payne
- Administration of Oath of Office to elected Council Member Steve Lawing

- **Pledge of Allegiance and Invocation**

Mayor Hill led the Pledge of Allegiance. The Invocation was given by Council member Payne.

- **Review, amend if needed, and approve Proposed Regular Meeting Agenda**

Mayor Hill called for changes or amendments to the agenda.

Manager Hinson addressed Council with changes to the Agenda. She asked to remove # 3 Closed Session from the Agenda.

Regular Meeting Begins Here:

I. Annual Reports

A. 2016-2017 Annual Audit Review

Mayor Hill opened this Item and called on Mr. Monty Pendry, Gibson and Associates for review of the 2016-2017 Annual Audit with Council.

Mr. Pendry thanked Council for allowing his company to perform the audit for the City of Trinity. Our firm completed the audit for the fiscal year ending in June 30, 2017. The audit was presented to the Local Government Commission and approved by them.

I would like to share with you some highlights of the city's fiscal year and our audit. We have completed the Audit and have awarded The City an unmodified opinion. This is the cleanest opinion that can be given.

- The assets and deferred outflows of resources of the City of Trinity exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by \$23,886,264(net position).
- The government's total net position by \$178,087 primarily due to a decrease in the governmental activities net position.
- As of the close of the current fiscal year, the City of Trinity's governmental funds reported combined ending fund balances of \$7,799,469 with a net increase of \$377,232 in fund balance. Approximately 28.10% of this total amount or \$2,191,645 is non-spendable or restricted and committed.
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$5,607,824, or 210.86% of total general fund expenditures for the fiscal year.
- The City of Trinity's total debt decreased by \$230,080(1.61%) during the current fiscal year. The key factor in this decrease was the payments on the debt.

Mr. Pendry stated that his firm felt the City of Trinity is in good financial standing and called for questions. Hearing none the report was concluded.

II. Public Comment Period

Mayor Hill opened the Public Comment Period to anyone who would like to speak on an item not included on the agenda.

No one spoke during Public Comment Period.

III. Consideration of Consent Agenda: These items are considered routine, non-controversial and are considered and approved by motion, second, and vote.

1. Approval of the Minutes for the November 13, 2017 City Council Meeting.

Mayor Hill opened this Item and called for approval, changes, or denial.

A motion was made by Council member Lawing to approve the minutes as presented. The motion was seconded by Council member Johnson and approved with a vote of 3 ayes and 0 nays with Council members Byerly and Carico absent.

IV. New Business

Public Hearing

2. Text Amendment for temporary fencing in City of Trinity.

Mayor Hill opened this Item at 6:26 and called on anyone who would like to speak for or against this amendment.

Hearing none for or against, Mayor Hill closed the Public Hearing at 6:27 and called on Planner Allred for presentation.

Mr. Allred discussed a complaint in reference to temporary fencing and the need to add a definition regarding temporary fencing to the Zoning Ordinance.

He defined temporary fencing as follows:

As any temporary fencing being on, in or around a construction site. This type of fencing shall be installed to keep erosion from leaving the site. Temporary fencing shall not remain in place longer than necessary to perform its function. Common forms of temporary fencing include plastic, silt fences, panels constructed of steel or wire or any fence deemed temporary by the City of Trinity Planning Director. If no construction is being performed on the site after 15 days, the temporary fence shall be removed. Temporary fencing is not permitted as permanent fencing.

After a brief discussion, *a motion was made by Council member Johnson to add the temporary fencing to the Zoning Ordinance as presented. The motion was seconded by Council member Lawing and approved with a 3 ayes and 0 nays with Council members Byerly and Carico absent.*

~~3.—Closed Session pursuant to NCGS 143.318.11 (a) (5) (Mayor, Jesse Hill)~~

Mayor Hill advised those present the Agenda was amended to remove this item.

4. Code Enforcement Report and Permits Report

Mayor Hill opened this Item and called on Marc Allred for discussion.

Mr. Allred discussed the Code Enforcement and informed Council there are 5 open cases and 9 closed cases.

He has issued 6 new home permits this month with a grand total of 44 for the year.

V. Business from City Manager and Staff

Manager Hinson discussed possible dates for the Retreat with Council.

After discussion between Council members the consensus was to hold the Retreat on February 23, 2018.

Manager Hinson thanked her staff and wished everyone a very Merry Christmas.

VI. Business from Mayor and Council

Mayor Hill reiterated to everyone present the Christmas in Trinity event held on December 7, 2018 at Trinity Senior High School Cafeteria. It was a great time for all that attended. We had a lot of happy children.

Council member Payne discussed his running for Council four years ago and re-elected this year and the respect and love he has for the people of Trinity. He too expressed Merry Christmas to everyone present.

Council member Lawing agreed with Council member Payne.

Council member Johnson congratulated Mayor Hill, Council members Payne and Lawing for their victories in the election.

Sheriff Graves stopped by to wish everyone a Merry Christmas.

VII. Adjournment

A motion was made by Council member Lawing to adjourn the December 11, 2018 meeting at 6:38. The motion was seconded by Council member Johnson and approved with 3 ayes and 0 nays with Council members Byerly and Carico absent.